**North East Project**

**Constitution**

**(August 2020)**

**1. TITLE.**

The title of the club shall be North East Project.

**2. OBJECTIVES.**

The objectives of the club shall be:

• To encourage the practice and development of athletics within the community regardless of age and ability.

• To provide high quality coaching for the members.

• To organise competitions.

• To organise teams to represent the club in championships and leagues, and such

other competitions as the management committee shall decide.

• To operate on a commercial basis.

The club shall cater for:

• Track & Field Athletics

• Cross Country Running

• Road Running

• Road and Trail Relay Running

• Fell & Trail running

**3. MEMBERSHIP.**

Membership shall be open to persons who are amateurs as defined by UK Athletics

The minimum age shall be in accordance with UK Athletics rules.

CLASSES OF MEMBERSHIP.

1. Senior Members (including first & secondary claim athletes) who shall be aged 18

years or over, and shall have voting powers.

2. Youth members who shall be aged under 18 years. Any fully paid up

youth member shall on the occasion of his/her 18th birthday be accorded Senior

member status.

Each applicant for membership must complete the application form and pay the

appropriate membership subscription.

Members may resign from membership at any time by notice to that effect given to the

Secretary. A member who resigns shall not be entitled to any refund of subscriptions

in respect of the remaining period.

Membership shall not be transferable and shall cease immediately on death or on the

failure of the member to comply with any condition of membership set out in this

Constitution.

The Committee shall have the power to expel a Member when in its opinion it would

not be in the interests of the sport or the Club for them to remain a member. Such

expulsion shall be carried out in accordance with the Disciplinary Procedures

accordance with Athletics National Governing Body for England disciplinary procedure.

(i.e. England Athletics or its succeeding organisation.)

North East Project membership year shall run from 01 April. Membership will run on a fixed monthly fee paid on the first day of each month. The committee shall have the power to expel any member whose subscription is six months in arrears.

**4. MANAGEMENT.**

The day-to-day management of the Club shall be deputed to a Committee consisting

of six Honorary Officers: Chair, Treasurer, Club Secretary, Membership Secretary,

Welfare Officer and Head of Coaching.

Ordinary Committee Members shall aid the Honorary Officers by undertaking tasks

and roles to facilitate the day-to-day operation of the Club. The allocation of these

duties shall be by mutual consent between the Honorary Officers and the respective

Ordinary Committee Member. Duties may be reallocated at any time as required and

may be delegated to Members of the Club. The Ordinary Committee Member shall

report to and advise the Committee on the status of such tasks.

All the foregoing shall be elected at the Annual General Meeting and will remain in

office until the next Annual General Meeting. The committee shall have the power to

fill vacancies (including pending and temporary) if and when they arise.

The quorum for a committee meeting shall be seven members, including officers.

The Chairman of a committee meeting shall only have a vote in the event of a tie in a

ballot.

The Management Committee shall have the power to appoint sub committees, which

shall consist of at least one member of the management committee, and any other

club members deemed necessary. Such sub committees shall be appointed to deal

with specific matters and shall report to the management committee.

The management committee shall deal with matters of discipline in accordance with

Athletics National Governing Body for England disciplinary procedure. (i.e. England

Athletics or its succeeding organisation.)

**5. MANAGEMENT OF FINANCES**

The Treasurer will maintain, produce and report the club's financial records. The

committee may appoint up to a total of 3 bank signatories (appointed from Treasurer,

Committee or Club members). Each signatory is individually authorised to make

payments, BACS transfers & sign cheques on behalf of the club direct from the club's

bank account. Signatories may be changed at any time by agreement of the club

committee.

The financial year shall run from 1st June to 30th May of the following year.

The Treasurer shall present accounts for the previous Financial Year to the Annual

General meeting for consideration and copies of these will be available to Members at

the meeting.

**5. ANNUAL GENERAL MEETING.**

The Annual General Meeting shall be held in the month July for the purpose of:

• Receiving the Annual Report of the committee.

• Receiving the statement of accounts and balance sheets, which shall be made

available to members at least fourteen days before the meeting; only questions

relating to the accounts of which seven days' notice in writing has been given to

the Hon. Secretary shall be permitted.

• Electing the officers & committee for the ensuing year.

• Considering any amendments to the constitution rules of which due notice has

been given to all members.

• Setting the Annual subscriptions for the ensuing year.

A quorum shall be 12½% of eligible voting members, including officers.

Voting will be on simple majority basis, except where otherwise stated. Any proposed

change to a constitution rule by a member, must be received by the Chairman or

Honorary Club Secretary at least fourteen days prior to the date of the meeting in order

that all members shall have sufficient notice of the proposal.

At least twenty-one days notice shall be given to members of the date, venue, and

Agenda items of the Annual General Meeting.

Each voting member present at the meeting shall have one vote.

**6. EXTRAORDINARY GENERAL MEETINGS.**

The Honorary Club Secretary shall call an Extraordinary Meeting by giving the

members twenty-one days notice of the date, venue, and agenda, upon:

i) a resolution by the management committee.

or

ii) A requisition signed by not less than twenty-five voting members. Such a requisition

shall state the business to be brought before the meeting.

A quorum shall be 12½% of eligible voting members, including officers

**7. INTERPRETATION OF CLUB CONSTITUTION & RULES**

The Constitution may be added to, repealed, or amended by resolution at any Annual

or Special General Meeting with voting carried by a majority basis.

The Committee shall be the sole authority for the interpretation of the Constitution and

of Club Rules. The decision of the Committee upon any questions of interpretation or

upon any matter affecting the Club and not provided for by the Constitution, shall be

final and binding on the Members except if otherwise directed by the Club in a Special

or Annual General Meeting.

**8. CLUB COLOURS**

The club colours shall be red and white with the wording NORTH EAST PROJECT

in white across the chest.

**12. CLUB CHAMPIONSHIPS**

The award of Club Championships can only be made to a first claim member of the

club.

**13. BORROWING**

Should the club require at any time to borrow money, the club in General Meeting shall

pass a resolution authorising the Management Committee to borrow such money for

the purpose of the club, either at one time or from time to time as is prudent.

All members of the club who are eligible to vote on such a resolution whether voting or

not, and all persons becoming members of the club after the passing of such a

resolution, shall be deemed to have assented to be bound by the same as if they had

voted in favour of such a resolution.

**14. DISSOLUTION OF THE CLUB**

The Club may be dissolved by an affirmative vote of two-thirds or more of those

voting members present an Extraordinary General Meeting convened for this

purpose.

In the event of the Club being disbanded the assets of the club shall be held in trust.

The Trustees shall be appointed at the aforementioned meeting. Any assets

remaining after the discharge of debts will be held in trust as described above and

then given to any project or cause mandated by the Extraordinary General Meeting

or which the Trustees shall in their discretion think fit, provided that such project or

cause will be of benefit to the development of the sport of athletics, in accordance

with the Objectives of the club.

August 2020